

**For Declaring Simultaneous Degrees:**

1. Consult with home college for appropriate forms, procedures, and deadlines.
2. Consult with major advisors about major requirements and college requirements.
3. Fill out all pages completely, e.g., all course planners.
4. Obtain approval and signatures from each major department. Note: It is your responsibility to make certain that each form/planner has both major advisors' signatures.
5. Obtain appropriate signature from the Dean's Office of Student Affairs in CNR on the cover form. The Office is located in 260 Mulford Hall.
6. Obtain appropriate signature from the Dean's Office of your second school/college on the cover form.
7. Within four to six weeks, check InfoBears or BearFacts to be sure that your application has been approved.

College of Natural Resources  
Office of Instruction and Student Affairs  
260 Mulford Hall - #3100  
Berkeley, CA 94720-3100

Tel: (510) 642-0542

Fax: (510) 643-3132

## PETITION TO DECLARE SIMULTANEOUS DEGREES

Instructions (to be completed in the following order)\*:

1. Consult with home college for appropriate forms, procedures, and deadlines.
2. Obtain approval and signatures from each major department.
3. Obtain signature from the Dean's Office of your *home* school/college on this form.
4. Obtain signature from the Dean's Office of your *second* school/college on this form.
5. Within four to six weeks, check InfoBears or BearFacts to be sure that your application has been approved.\*

\*Procedure varies somewhat for the College of Engineering.

Name \_\_\_\_\_ SID# \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail Address \_\_\_\_\_

I am requesting Simultaneous Degrees in the College/School of \_\_\_\_\_  
(home college)

with a major in \_\_\_\_\_ and the College/School of \_\_\_\_\_  
(second college)

with a major in \_\_\_\_\_.

**Student Statement:** *I understand that I will be held to the academic policies and procedures (e.g., unit or term maximums, add/drop/withdrawal deadlines, readmission criteria, etc.) of both schools or colleges. I further understand that all changes to my class schedule require approval from 1) both of my major advisors, and 2) the Dean's office in each college or school (four signatures total).*

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

Office use only:

Approved by \_\_\_\_\_ (Dean of home college or school) on \_\_\_\_\_ (date)

Approved by \_\_\_\_\_ (Dean of second college or school) on \_\_\_\_\_ (date)

Term Simultaneous Degrees effective \_\_\_\_\_ (determined by second college)

Home college/school code \_\_\_\_\_ major code \_\_\_\_\_

Second college/school code \_\_\_\_\_ major code \_\_\_\_\_

Posted by Records \_\_\_\_\_ (initials) on \_\_\_\_\_ (date)



